

# Town of Faison

December 4, 2024

Mayor  
William "Billy" Ward, II

Commissioners:

Christy Allen  
Kenneth Avent, Jr.  
Lee Kennedy  
Sandy McCarty (absent)  
Carlos Quintanilla

Others Attending:  
Law Office of Joseph Ezzell, PLLC  
Sharon Lee, Town Clerk  
Jimmy Tyndall, Executive Administrator

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## **Board Meeting**

Mayor Ward opened the board meeting at 7:00pm. Mayor Ward opened the meeting with a prayer followed by the pledge of allegiance.

Mayor Ward presented the agenda. Motion made by Commissioner Kennedy to approve the agenda with the additions, water plant update, donation and closed session and seconded by Commissioner Allen and it passed unanimously.

Mayor Ward presented November 6, 2024 regular board meeting minutes. Motion made by Commissioner Kennedy to approve the regular board meeting minutes and seconded by Commissioner Allen and it passed unanimously.

Mayor Ward presented the financials.

Mayor Ward presented the Comment Forms.

Mayor Ward introduced Sam Potts with Thompson, Price, Scott and Adams and Co. to give our audit report. Sam Potts presented the audit reporting that all work was completed and there was no material error and compliance with government regulations. There were no internal control deficiencies but there was one FDIC performance indicator that came up. Water and Sewer Condition of Assets show that capital assets condition ratio formula calculates the remaining useful life and it signals that the need to replace the assets soon. The Town has older assets and the town needs to position themselves for future purchases. The Board of Commissioners will need to write a letter to the LGC within 60 days from today explaining that the town has a good fund balance and you are in a financial position for future purchases and repairs.

Mayor Ward asked Sharon Lee to make a recommendation on the banking information presented at our last meeting. Sharon Lee presented the proposals for the depository checking account and the two money market accounts. Sharon Lee recommended moving some of our extra funds to NC

Capital Management in January to hopefully earn more interest than we would if we put the funds in a Money Market Account at either Southern Bank & Trust or United Bank. Southern Bank & Trust agreed to the rates given at the last meeting even if we remove some of our funds in the money market accounts, we will have to keep \$100,000.00 in each money market account to get the rates quoted and keep our depository checking account open. Sharon Lee recommended moving money to United Bank CDs to give \$1,000,000.00 in the general fund and renewing \$1,000,000.00 for water sewer fund but splitting them into two \$ 500,000.00 CD's each for a total of \$2,000,000.00 in CD's at United Bank. We are currently having to fund the Grant Project for the Water Plant Facility repairs and NC Rural Transformation Grant for the gym demolition so until we receive reimbursement from the state, we will leave the funds as they are in Southern Bank & Trust money market accounts. We should receive reimbursement from the state hopefully by the end of the year so we can move excess funds to NC Capital Management in January to earn as much interest as we can. Motion made by Commissioner Avent to approve Sharon Lee's recommendation and seconded by Commissioner Allen and it passed unanimously.

Mayor Ward asked Jimmy Tyndall to discuss the Planning Board. Jimmy Tyndall stated that the Planning Board is requesting a Public Hearing at the next regular board meeting for the purpose of determining whether or not to make churches a conditional use with developmental standards in the Town Center(TC) and Highway Commercial(HC) zoning districts. Motion made by Commissioner Avent to call for the Public Hearing at our January meeting and seconded by Commissioner Kennedy and it passed unanimously.

Mayor Ward asked Matthew Scott to report on the recreation center. Matthew Scott stated that we will be moving forward on our shelters at the park and the soccer complex. Matthew Scott stated that we have wrapped up our fall sports and have started working on our basketball season with signups complete and practices starting. Matthew Scott presented 3 applicants for hire to help with the recreation department and after school. Matthew Scott presented Christina Faulk to work both as a substitute teacher for after school and the recreation department at \$12.00 per hour. Motion made by Commissioner Kennedy to hire Christina Faulk at \$12.00 per hour and seconded by Commissioner Allen and it passed unanimously. Matthew Scott presented Rayna Lassiter at \$10.00 per hour for the recreation department to start in January for our basketball season. Motion made by Commissioner Allen to hire Rayna Lassiter at \$10.00 per hour and seconded by Commissioner Kennedy and it passed unanimously. Matthew Scott presented Abigeal Norris at \$10.00 per hour to work for our recreation department. Motion made by Commissioner Quintanilla to hire Abigeal Norris at \$10.00 per hour and seconded by Commissioner Allen and it passed unanimously.

Mayor Ward presented the Meeting & Holiday Schedules. 2025 Holiday School was presented, motion made by Commissioner Kennedy to approve the schedule and seconded by Commissioner Avent and it passed unanimously. Library/Museum Committee meeting schedule was presented, motion made by Commissioner Avent to approve the meeting schedule and seconded by Commissioner Kennedy and it passed unanimously. Recreation Committee meeting schedule was presented, motion made by Commissioner Avent to approve the schedule and seconded by Commissioner Kennedy and it passed unanimously. Cemetery Committee meeting schedule presented, motion made by Commissioner Allen to approve the schedule and seconded by Commissioner Kennedy and it passed unanimously. Planning & Adjustment Board meeting schedule was presented, motion made by Commissioner Avent to approve the schedule and seconded by Commissioner Allen and it passed unanimously. Town Board Meeting Schedule presented, motion made by Commissioner Allen to approve the schedule with changes to the January meeting to January 8<sup>th</sup> and the July meeting to July 9<sup>th</sup> and seconded by Commissioner Avent and it passed unanimously.

Mayor Ward presented the Areas of Responsibility. Motion made by Commissioner Kennedy to approve the Areas of Responsibility and seconded by Commissioner Avent and it passed unanimously. Mayor Ward presented the Advisory Board and Committee Appointment. Motion made by Commissioner Kennedy to approve the Advisory Board and Committee Appointment and seconded by Commissioner Avent and it passed unanimously.

Mayor Ward asked Jimmy Tyndall to update the board on the Water Plant. Jimmy Tyndall stated that the water plant rehab is complete and we have an open-door policy if you would like to come and visit the water plant. We have completed the water tank wash out and we were very impressed with how little media we had in the tank and we will start backwashing the new filters next week. Sometime in January we will get with the fire chief to discuss a good time to start a system hydrant flushing.

Mayor Ward recognized Commissioner McCarty entering the meeting at 7:30 pm for attendance of the remainder of the board meeting.

Mayor Ward asked Commissioner Avent to address the board about the donation that we received from a citizen. Commissioner Avent stated that we received a \$5,000.00 donation from a citizen of Faison that wanted it to be distributed as Christmas bonuses to all employees, full time and part time as follows: Full time \$500.00 each, Anne Letchworth - \$100.00 and the 16 part time employees \$87.50 each giving a total \$5,000.00. Motion made by Commissioner Allen to accept the donation, amend the budget and disburse it accordingly and seconded by Commissioner McCarty and it passed unanimously.

Mayor Ward asked for a motion to go into closed session for a personnel issue. Motion made by Commissioner Kennedy to go into closed session at 7:35 pm and seconded by Commissioner McCarty and it passed unanimously. Motion made by Commissioner Quintanilla to come back into open session at 7:37 pm and seconded by Commissioner Allen and it passed unanimously. Motion made by Commissioner Quintanilla to withdraw the disciplinary action against Matthew Scott from the previous meeting a couple of months ago and seconded by Commissioner Allen and it passed unanimously.

Motion made by Commissioner Quintanilla to close the meeting at 7:50 pm and seconded by Commissioner McCarty and it passed unanimously.

Respectfully Submitted:

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William "Billy" Ward, II, Mayor

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Sharon Lee, Town Clerk